

The Diocese of The Arctic

ANGLICAN CHURCH OF CANADA



Annual Report - Clergy & Lay Incumbent Report

(To be sent to the Bishop and your Regional Dean)

A. What has inspired you? What has The Holy Spirit has been teaching you?

- Who have you been mentoring? Teaching? Who has helped advance the Gospel?
- How have you empowered them? How has it impacted them and with what results?
- Do you have answers to prayer and encouraging testimonies to share? Who/ what's encouraged you?
- What inspirational stories have you heard from your parish that can be shared in Let's Talk or Arctic New?
- Do you have stories of success? Do you have stories of steadfast faith in the storms of life?

B. Do you have any people who would volunteer to help with translations...e.g. 'Weekly Updates' etc.

- Need their own computer
- Need to be able to type in Inuktitut Syllabic Fonts

C. What are you excited about?

- Do you have any projects?

D. What does your parish do to support the community?

- What do you do? Share your ideas so they shared with other parishes/regions?
- *Hold non-fundraising dinners to honour people*
- *Invite the youth sport teams to Sunday service to pray for them before they go to other communities*
- *Pray by name for God to bless the organizations and business within your community*

E. List Parish Lay leaders and Diocesan Lay leaders:

- Note their weaknesses and strengths.
- What is being done to bless, encourage and further train your team
- In what way may we help them to function better, and how?

F. Who is a possible candidate for ATTS?

- Give name, age and why you think them to be possible leaders.

G. Has attendance improved?

- If so, why attendance improved?
- If not or it has decreased share why?

H. How well have the Warden's and Vestry worked together to support the clergy and lay leaders?

- What mission projects have the Warden's and Vestry been involved in?
- How are the Warden's and Vestry ministering to the community?
- How are the Warden's and Vestry helping in training of Lay Leaders, Families, Children and Youth?
- How does the community view the church leadership and community?

I. Tithes and Offerings:

- Is the parish self supporting?
- If not, is the parish working towards being self supporting? If yes how?
- Are tithes and offerings better or less than last year and why?

J. Finances

- Does the church have a trained treasurer? Are good financial records being kept?
- Does the treasurer make reports to the Diocese?
- Does the Vestry have an independent audit of the church finances each year?
- Are the Warden's and Vestry aware of the cost to operate churches?
- Does the vestry know that the diocese needs to be reimbursed for the fire insurance and property tax that it pays on behalf of the Vestry?
- Does the vestry understand the parish Assessment?
- Have the Warden's and Vestry informed the congregation of all operational expenses?
- Does the parish need training in financial management?

K. Visiting:

- Are members of the congregation being visited?
- Are non-members being visited?
- How does parish visitation happen in your community?

L. Church Building:

- Is it in good shape?
- Has the vestry cared for it?
- What have the people done to improve the look of the church – new furnishings, etc.?
- Report on general condition and suggest improvements necessary or could be helpful and tell if materials are on hand. How much of this work will the vestry undertake?

M. Other Buildings:

- What other buildings do you have?
- Are they in good shape?
- Report on general condition and suggest improvements necessary or could be helpful and tell if materials are on hand. How much of this work will the vestry undertake?

N. Christian Education

- Are lay Leaders helping with Christian Education? If yes how?
- Do you have bible studies and or home groups?
- Do you have baptism preparation? How often? How many classes? Do you have help or have any need for help?

- Do you have confirmation preparation? How often? How many classes? Do you have help or have any need for help?
- Do you have marriage preparation classes? What course do you teach? How many classes? Do you have help or have any need for help?

O. Sunday School:

- How many children are in your Sunday School?
- Has it grown?
- How many teachers?
- What course is used?
- What needs do you have?

P. Do you have a Youth Leader?

- How many teenagers and young adults are involved?
- What activities are the youth involved in?
- How are the youth being involved in the life of the parish?
- How may we help you develop youth ministry in your parish?

Q. Sociological and Moral Problems:

- What moral problems are affecting your community?
- Is there Juvenile delinquency, Family violence? If so, is it being addressed?
- What problems are you facing, or solutions have you have made work.

R. Recommendations:

- What recommendations do you have as to how the mission can be improved?
 - Add any information that is pertinent which has not been mentioned above.