Brea Baptist Church’s employment policy is to provide an equal employment opportunity for all qualified employees and applicants without regard to race, color, sex, age or national origin. The Church does however, reserve the right to employ persons who have a Christian background and a philosophy of ministry and who, in the opinion of the Church, have a work history and lifestyle which is consistent with the Scriptural principles the Church embraces.

PLEASE PRINT: All blanks must be completed; “see resume” is not permissible

**IDENTIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name | Middle Name | Last Name | Other Names Used |

|  |
| --- |
| Address (Street, City, State, Zip) |

|  |  |  |
| --- | --- | --- |
| Home Phone | Mobile Phone | Email Address |

**PERSONAL**

Have you ever been convicted of a felony or misdemeanor? ❑ YES ❑ NO

(Conviction will not necessarily disqualify an applicant from employment.)

If YES, please provide date, city & state, date and details of conviction.

CALIFORNIA APPLICANTS ONLY: Applicant may omit marijuana-related convictions if such convictions are more than two (2) years old, and any information concerning a referral to, and participation in, any pretrial or post trial diversion program.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you under 18 years of age? YES ❑ NO ❑

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Software Applications: Please list software applications and level of proficiency for each (Beginner, Intermediate, Expert). (Word, Excel, Financial, etc.)

**REFERENCES**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Position/Company | Email Address | Telephone Number |
|  |  |  |  |
|  |  |  |  |

**EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School Name** | **City, State** | **Dates Attended** | **Major/Minor** | **Degree** |
| High School |  | Not Required |  | DiplomaGEDNone |
| College |  |  |  |  |
| Professional/Trade/Tech |  |  |  |  |

**EMPLOYMENT** (Last two employers beginning with present or most recent)

|  |  |  |
| --- | --- | --- |
| Name and Address (include street, city, zip) | Telephone and Cell | Supervisor Name/Title |
| Pay Rate | Employment Dates |
| Work Performed |
| Reason for Leaving |

|  |  |  |
| --- | --- | --- |
| Name and Address (include street, city, zip) | Telephone and Cell | Supervisor Name/Title |
| Pay Rate | Employment Dates |
| Work Performed |
| Reason for Leaving |

|  |
| --- |
| **APPLICANT'S CERTIFICATION AND AGREEMENT**I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Brea Baptist Church to verify their accuracy and to obtain reference information on my work performance. I hereby release Brea Baptist from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Brea Baptist. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_ |