

COMMUNITY CHRISTIAN ACADEMY

Dear Parents,

Welcome and thank you for your consideration in partnering with Community Christian Academy in your child's education. We understand the importance and weight of the decision to educate your child with a Christian worldview. Community Christian Academy has been serving the community since 1979; our Mission Statement clearly defines our purpose. The Mission of Community Christian Academy is to partner with Christian parents in educating their children to think and live with a biblical life view, discipling them in love and truth toward Christlikeness and a lifelong passion for glorifying God.

Please read through all of the attached information. For the administration to decide on your student's admissibility for enrollment, you will need to submit all the necessary documents listed below. Once received, admissions will review the information and schedule a time to meet for the admittance interview.

Enrollment checklist:

- Student Registration Form**
- Student Survey (6th-12th Grades)**
- Application Fee (\$150.⁰⁰)**
- Birth certificate**
- Florida Physical (form DH3040)**
- Florida Certification of Immunization (680 form) or religious exemption**
- Transcripts / most recent report card (If available)**
- Most recent IEP or 504 Documentation (If applicable)**
- Most recent Psycho-Educational Evaluation (If applicable)**
- Diagnosis limited to LD (Learning Disabled), ADD (Attention Deficit Disorder), or Speech/Language.**
(If applicable)

I look forward to meeting you and the opportunity of partnering with you in the coming school year.

In his service,

Joshua P. Zechman
Administrative Director
Community Christian Academy



COMMUNITY CHRISTIAN ACADEMY 2021-2022 ENROLLMENT APPLICATION

Phone: (772) 288-7227 | Address: 777 SE Salerno Rd. Stuart, FL 34997 | Email: office@ccacougars.net

STUDENT INFORMATION

Date _____

Name _____
First Middle Last

Student's country of citizenship _____ Male Female Birth Date _____
MM/DD/YYYY

Previous School _____

Address _____
Street City State Zip

Has the student ever been dismissed from school? Yes No

If yes, which school and reason? _____

Entering grade level _____ Current GPA (if known) _____

#1 PARENT/GUARDIAN INFO: (where student lives) (Mother/Father/Guardian - Circle One)

(Mr./Mrs./Ms.) First Name _____ Middle _____ Last Name _____

Street _____ City _____ State _____ Zip _____

Home Phone _____ Cell _____ Work Phone _____

Date of Birth _____ Email _____

Occupation _____ Employer's Name _____

#2 PARENT/GUARDIAN INFO: (Mother/Father/Guardian - Circle One)

(Mr./Mrs./Ms.) First Name _____ Middle _____ Last Name _____

Street _____ City _____ State _____ Zip _____

Home Phone _____ Cell _____ Work Phone _____

Date of Birth _____ Email _____

Occupation _____ Employer's Name _____

Church presently attending: _____

How did you hear about CCA? _____

Did someone recommend CCA to you? Yes No If yes, who? _____



Student Name: _____

Grade: _____

School Use Only

EMERGENCY CONTACT INFORMATION

Parent/Guardian's Name: _____ Number: _____

Parent/Guardian's Name: _____ Number: _____

List two people to contact if parents/guardians cannot be reached:

Name _____ Name _____

Relationship _____ Relationship _____

Phone _____ Phone _____

The following **have permission** to pick up my child in my absence _____

The following **do not have permission** to pick up my child in my absence _____

Please provide the following medical information:

Your child will only be given medication provided by the parent(s). This will be kept in the school office and dispensed as indicated by the parent(s).

Allergies _____

Medications Being Taken _____

Physical Limitations _____

_____ **I do**, _____ **I do not** authorize Community Christian Academy to administer first aid, take my child to the hospital for treatment, or call 911.

PARENTAL CONSENT

I, _____, do hereby give permission for my child to attend and participate in activities sponsored by Community Christian Academy.

My child may ride in transportation approved by Community Christian Academy.

I authorize an adult representative of Community Christian Academy to consent to any and all medical and hospital care and treatment as deemed necessary for the health and well-being of my child by a duly-licensed physician selected by said adult representative. I understand that I shall be fully responsible for, and agree to pay for, all costs and expenses incurred in connection with such medical services rendered to my child pursuant to this authorization. Should it be necessary for my child to return home due to medical reasons or otherwise, I agree to assume all transportation costs.

I state that the information on this form is correct. I agree to assume the risk of, and release Community Christian Academy, its staff and representative, from any and all injury and liability arising out of or relating to the activities conducted or sponsored by Community Christian Academy.

Parent Signature

Date

It is required of CCA in our accreditation process to annually complete an ethnicity report. We need your help by marking the appropriate entry for your student. **For recording purposes, please check only one entry.**

_____ African American _____ Asian _____ Indian _____ American Indian _____ Caucasian
_____ Arabic _____ Hispanic _____ Pacific Islander _____ Mixed



Student Name: _____

Grade: _____

School Use Only

SCHOOL COVENANT AGREEMENT

Parents

It is our greatest desire that the students of CCA are confronted with the Gospel and come to follow the Lord Jesus Christ. In order to function harmoniously and provide a Christ exalting experience in excellent academics, we ask that parent/guardian Initial below indicating that they understand and agree to the following:

Initials

- To support CCA's educational philosophy, objectives, standards of conduct and the principles of the Statement of Faith in public spheres and in the presence of students (please refer to the CCA's Handbook for detailed explanation).
- To encourage students to engage fully in CCA's activities, to monitor their progress in assignments, attendance, and school life.
- To attend CCA's requested meetings, conferences, and orientations.
- If at any time during the training of my student, we can no longer work together in a spirit of unity and all reasonable avenues of reconciliation are exhausted, I will agree to withdraw my student from Community Christian Academy. I understand that willful disobedience by my student against the principles and guidelines of this covenant may result in dismissal or recommendation for withdrawal from Community Christian Academy.
- I give permission for my child(ren) to be photographed for publication, including school website, on behalf of Community Christian Academy. COPPA (Children's Online Privacy Protection Act): Websites must obtain Verifiable Parental Consent before collecting information from children or permitting the site to disclose information of children under 13 years.
- I have read the school's Statement of Faith and I understand that my child's enrollment experience will be shaped by the tenets therein. I agree to lead my child to support the values of Community Christian Academy. I understand that Community Christian Academy reserves the right to terminate a student's enrollment at any time should a student's actions or words display a disregard for our community values.

Student *(If Student is Kindergarten – 5th grade parent read and Initial for student)*

Initials

- I understand, per the CCA Student Handbook, the behaviors that are expected of me as a Community Christian Academy student. I also understand that I represent Community Christian Academy and must adhere to this school covenant regardless of time, place or context.
- I desire to attend Community Christian Academy or am willing to be under the authority of my parents in submitting and deferring to their wishes concerning enrollment at Community Christian Academy.
- I understand that Christian teachers are in partnership with my parents. I will strive to obey them also as they seek to train me according to God's Word.
- I will seek to live a godly life in and out of school in order that Jesus Christ will be glorified.
- I understand that willful disobedience of the covenant principles and the guidelines of the Family-School Handbook may result in my dismissal from Community Christian Academy.
- I pledge that I will not become involved in the use or possession of tobacco products, alcoholic beverages, drugs, narcotics or "look-alikes": or in the abuse of legal substances; or the use of or possession of weapons; and in the practice of any form of immorality.



Student Name: _____

Grade: _____

School Use Only

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

FERPA is federal law that protects the privacy of student education records. Even though CCA does not receive funds under an applicable program of the US Department of Education, CCA has chosen to comply with this law.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

1. Parents or eligible students have the right to inspect and review the student's education records maintained by the school.
2. Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading.
3. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them.

By signing you have read the Family Educational Rights and Privacy Act (FERPA). You agree that all the information given in this application is true and correct. The parent and student understand and will submit to the community standards of Community Christian Academy.

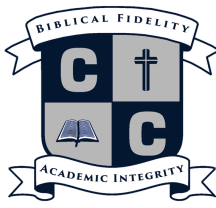
DATE: _____/_____/_____

PARENT (print) _____

PARENT (signature) _____

STUDENT (print) _____

STUDENT (signature) _____



COMMUNITY CHRISTIAN ACADEMY

2021 – 2022 TUITION RATES & FEES

Grade Level	Tuition	Consolidated Fees Due August 2 nd
Kindergarten-5th	\$6,995	\$560
6th-12th	\$7,653	\$590
Other		Cost
Registration Fees		\$150 per student
*Graduation Fee (12th grade, see pg.16 in Handbook)		\$125

**Sibling discount of \$500 per child, if applicable.

PAYMENT

All fees must be paid through automatic bank draft (ACH). You will be provided a Tuition Financial Agreement (contract) with payment options from the Business Office at Community Christian Academy. Other items such as sports fees, after school care, etc. will be billed monthly and collected through your ACH agreement.

Families who elect to use other forms of payment (check, cash, credit card) agree to submit payment due for the current semester.

Lunches are paid online through your RenWeb account. Any questions regarding individual accounts may be directed to the Business Office at (772) 288-7227.

CONSOLIDATED FEE

Covers Books, accreditation fees, art fee, supplies, student insurance, technology fee, and testing and scoring of annual assessments (not AP). THIS DOES NOT INCLUDE REPLACEMENT OF LAPTOPS DUE TO LOSS OR DAMAGE.



COMMUNITY CHRISTIAN ACADEMY

SCHOLARSHIP INFORMATION

CCA's Criteria Kindergarten – 12th Grades

- Must have a diagnosis limited to LD (Learning Disabled), ADD (Attention Deficit Disorder) or Speech/Language.
- Achievement levels in Language Arts and/or Math may not be more than two years below child's grade placement. (Achievement levels are based on Standardized test data determined valid by ARC Director.)
- Students with a McKay Scholarship must have a Matrix score ranging from 251 to 253.
- Full-scale I.Q. score no lower than 85. No margin of error will be calculated.
- At the discretion of ESE staff, a student may be placed in all regular education classes, as long as he/she is not more than two achievement levels below grade placement in Language Arts or Math.
- **CCA Autism Program applicants *are excluded* from these criteria.

McKay Scholarship (ESE Mainstream Students)

This scholarship is for students with disabilities. If the student is a new applicant to CCA, please provide the following information along with the registration:

- Most recent report card, FCAT and/or SAT testing
- Most recent IEP or 504
- Most recent Psycho-Educational Evaluation
- ESE Programs/Services student has received (past and present)
- Your student's application will not be processed without these documents.

State of Florida's Eligibility Criteria for McKay Scholarship

- To be considered for the McKay Scholarship, the student must have an Individual Educational Plan (IEP) or 504 Plan, must be entering grades K - 12, and must have spent the prior school year in attendance at a Florida public school in accordance with requirement and definitions established by Florida Senate Bill 256. Only students that were counted in the October and February FTE Surveys at a public school site during the prior school year are eligible for initial eligibility.
- Parent must file an intent before the student is withdrawn from the public school.
- Contact: Office of Independent Education and Parental Choice
(800) 447-1636
www.FloridaSchoolChoice.org



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SCHOLARSHIP INFORMATION Cont.

K5 – 12th Grades Step Up For Students

This scholarship is a Florida Tax Credit (FTC) Scholarship Program. FTC Scholarships are awarded to pay an amount, that is still to be determined, annually per child for private school tuition for eligible low-income families.

Step Up For Students Eligibility Criteria:

- Your total household income must be equal to or less than the amount established by the guidelines by the Step Up For Students program.
- Students entering Kindergarten must be 5 years old on or by September 1st of the year of the scholarship award.
- A child entering first grade must be 6 on or before September 1st of the year of the scholarship award.
- Contact: Step Up for Students
 (877) 735-7837
 www.stepupforstudents.org

K5-12th Grades Gardiner Scholarship

The Gardiner Scholarship Program provides eligible students a scholarship that can be used to purchase approved services or products in order to design a customized educational program for the student. Scholarships can be used for specialized services such as speech or occupational therapy, instructional materials, tuition at an eligible private school, contributions to a college prepaid account and more. The program is directly administered by state-approved nonprofit scholarship funding organizations.

For eligibility criteria and more information on how to apply, please visit the following website:

<https://www.stepupforstudents.org/for-parents/special-needs/how-the-scholarship-works/>



COMMUNITY CHRISTIAN ACADEMY

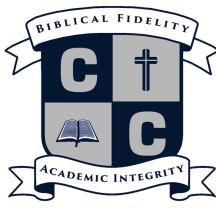
AFTER SCHOOL CARE

- The After School Care Program (ASC) is designed to care for all CCA students. At all times there will be 2 adults working in the ASC. The program provides time for age-appropriate activities, snack time, homework time, recess, and games.
- To accurately account for check-in, each student is directed to the playground by their appointed teacher. Any student left on campus when school ends must go to ASC.
- ASC begins at 3:00pm for elementary and 3:15pm for upper school.
- Charges for ASC are billed in 15-minute increments and will appear on your school statement.
- All students must be checked out by a parent or by a pre-approved person listed on the Emergency Contact Form.
- If your student is not picked up by 5:30pm, a late fee of \$1.00 per minute will be incurred. If you are habitually late, your child will no longer be able to attend ASC.

THINGS TO REMEMBER

- From 3:00-3:15pm pickup will be at the E building playground.
- From 3:15- 5:30pm pickup will be in the Cougar Den playground. (If weather is not conducive to being outside, we will be in the A building at the end of the hall.)
- Aftercare can be very HOT!! We ask that you send your student with a water bottle. We do allow them to fill up from the water fountain. It is very important that they stay hydrated.
- Students are very hungry when they get to aftercare. We ask that you provide a snack for them. The students may have access to a healthy snack machine, prices vary.
- We do allow students to use cell phones and electronics in aftercare with very close observation from our staff. All grades must remain in the Cougar Den while using phones or electronics.

We look forward to a great year in ASC. If you need to reach someone in the ASC program, please call:
Barb Russo (772) 349-5108



COMMUNITY CHRISTIAN ACADEMY

RENWEB / LUNCH ORDERS

How to Create RenWeb Account

1. In search bar, type: renweb.com
2. Click on: Login > Parents Web Login
3. Click on: Create New Parents ParentsWeb account
4. District Code: CCA-FL and your email. This will send a link to your email, follow the instructions to create your own log-in information.

Step By Step Instructions On How To Pre-Order/ Purchase Lunch

Login to your ParentsWeb account and follow the steps outlined below to pre-order your student's lunches.

1. Select the "Student Information" tab.
2. Select the "Lunch" option.
3. To view the monthly menu, click on the ↓ next to "week" and select "month."
4. To pre-order, select "create web order" on the far right of the screen.
5. To order lunch items, enter the quantity next to each appropriate item.

When selecting the main lunch entrée, pay special attention to the grade level.

6. Once you are finished selecting all items, scroll to the bottom of the page and select "Order Items."

PLEASE NOTE - ALL ORDERS FOR THE WEEK MUST BE PLACED BY 8 AM MONDAY OF THAT WEEK.

Step By Step Instructions On How To Deposit Funds Into Your Account

1. Select the "Family Information" tab.
2. You will see "Family Billing" on the bottom right of the screen.
3. Select the "Pay Now" option next to "Cafeteria."
4. Under the "Amount" column and next to "Cafeteria" enter the amount you would like to deposit on your student's lunch account.
5. Select "Pay Now."
6. Enter your payment information and select "Submit." **(VISA OPTION CAN ONLY BE USED AS A FORM OF PAYMENT AT CCA CENTRAL, MINIMUM OF \$50.)**
7. Verify the payment information you have entered and select "Pay."
8. Confirmation of your payment will be emailed to you.

Please contact CCA Central if you have any questions regarding setting up your account.

(772) 288-7227 ext. 2202