

*To Our Members and Visitors: Please make every effort to abide by the policy and procedures that follow. We want to use wisdom and care as we serve our children and we need your help. Thank you for your patience and flexibility during this time.*

## REGISTER YOUR KIDS

Parents and guardians must pre-register at least 48hrs prior to entering the Children's Wing. This will ensure we are adequately staffed and able to observe safety guidelines on a weekly basis. Please provide the names & ages of your children through any of these contacts:

- ❖ Call or email Patty Stofer at the church office 706-561-7954  
[pstofer@edgewoodga.com](mailto:pstofer@edgewoodga.com)
- ❖ Edgewood Preschool on Facebook  
<https://www.facebook.com/groups/edgewoodbaptistpreschool>
- ❖ Email Jonathan Merritt [jmerritt@edgewoodga.com](mailto:jmerritt@edgewoodga.com)

## WHAT TO EXPECT WHEN YOU ARRIVE

### Screening

*Parents/guardians are encouraged to be on the alert for signs of illness in their children and to keep them home when they are sick.*

- ❖ Entry and exit for the Children's Wing will be at the front end, through double glass doors of Howle Terrace or doorway off the main stairwell.

PLEASE NOTE: To encourage social distancing and to ensure that everyone entering the children's wing is properly screened, no one will be permitted to enter/exit the Children's Wing through the back door (parking lot side adjacent to BK side).

- ❖ When entering the waiting area, please maintain social distancing until you and your child(ren) are called to the counter.
- ❖ Check-in and screening will be conducted at the front counter by Preschool Coordinator:

- **Safety screening.** Parent/guardian will confirm child(ren) does not have fever, shortness of breath, cough, or any other flu-like symptoms.
- **Temperature check.** Every child entering the children's wing will have their temperature checked with a "no-touch" infrared thermometer.
- For the safety of our children and volunteers, a child registering a temperature of 100.4+ or displaying other signs of illness will not be permitted to enter.

### Entering

- ❖ A child who has completed check-in & screening will be received at the gate by a classroom teacher (or designated volunteer) and led to their classroom. Parents will not be permitted through the gate. Exceptions can be made in the case of infants.
- ❖ Preschoolers will have their hands cleaned with hand wipes before entering their classroom.
- ❖ Children will wash hands with soap & water before entering the classroom. Hand sanitizer is also available in every room.

### Exiting

- ❖ Dismissal & pick-up will work in reverse: parent/guardian will wait at the counter for their child(ren) to be brought to them by a teacher or volunteer.

## WHAT WE'RE DOING BEHIND THE SCENES

Before and after any room is used in the Children's Wing, the following precautions are taken:

- ❖ Classroom, furniture, and surfaces are cleaned with commercial sanitation device (aka "Misty").
- ❖ Play structures, toys, and games are sanitized after use.
- ❖ Sheets, blankets, or similar materials are laundered as necessary.