

COVID-19 Guidelines

Children's Ministry

I. Volunteers must be pre-screened and sign in at the bottom of their own class roster each Sunday to indicate they have no COVID-19 symptoms.

II. Check-in procedure:

- a) 1st – 5th grades will check in with DMV Officer at table just inside the basement door.
- b) Pre-school and Kinder will check in with their teacher at the classroom door.
- c) Only 1 family is allowed in check-in area at a time.
- d) Every child must be screened, by asking parent if they've read the COVID-19 Screening questions and confirming that child has no symptoms, before being admitted to class.
- e) When screening children for entry, if you notice symptoms, or if a parent indicates symptoms are present, please direct the entire family to the metal bench nearest the elevator and ask them to wait for a staff member.
Immediately Contact Linda Merrill (909) 973-8288.
- f) Checking a student in on the roster indicates they have been asked the COVID-19 screening questions and are without visible or reported symptoms.

III. Classroom protocols:

- a) Masks must be worn indoors by all staff, volunteers and students at all times.
- b) Children must stay at least 3 ft. apart at all times, teachers must remain 6 ft. away from children.
- c) Practice frequent hand sanitizing – always upon entry or exit, and before eating.
- d) Open the doors and windows for circulation, or use air purifiers.
- e) To reduce sharing of classroom supplies:
 - 1) Pre-school & Kinder students will each be provided personal baggies with their own pencils, crayons, scissors, etc.
 - 2) 1st – 5th graders will be provided personal notebooks with pencil holders, pencils, crayons, scissors, paper, etc.
 - 3) Volunteers can request a personal tub with classroom supplies if desired.
- f) Pre & Kinder may use the same toys, but not at the same time. Must maintain 3 ft. distancing. (ex: 3 kids can play with the same toy/game at one time if they sit 3 ft. apart and take turns approaching the toy/game one child at a time.)
- g) Snacks will be allowed in classrooms with the following guidelines:
 - 1) Serve individually pre-packaged food items only.
 - 2) Must be served with 6 ft. separation while masks are removed to eat.
 - 3) Hand-washing/sanitizing before and after by both children & teachers is required.

COVID-19 Symptom Screening

Have you or your child been experiencing cough, shortness of breath, difficulty breathing, fever (>100°F) or chills?

Have you been in contact with anyone who has tested positive?