

**First Presbyterian Church
Child Development Center (CDC)
Fall Preschool Reopening Plan Summary
Parent Copy**

Purpose: To ensure our reopening will provide a safe environment for our children, staff, and church staff during the COVID-19 Pandemic.



General Information:

Under the North Carolina Executive Order No. 141 (5/20/2020) Section F. Child Care Facilities are allowed to reopen under the following requirements:

1. Follow all applicable NCDHHS guidelines.
2. Follow the Core Signage, Screening, and Sanitation Requirements as defined in this Executive Order.
3. Conduct a daily health screening on all individuals who are entering the building.
4. Immediately isolate sick workers and children from the rest of the facility and send them home.
5. Have a plan to work with local health departments to identify close contacts of confirmed cases in the child care setting.
6. Before reopening, submit to NCDHHS the Emergency Child Care Provider Application.

Note: Because we are not a state licensed center, we are not required to submit an application for reopening. We will follow all other requirements of the Executive Order.

In addition to the above Executive Order No. 141, the CDC will use the Child Care Strong NC, Public Health Toolkit interim guidance updated August 6, 2020.

https://ncchildcare.ncdhhs.gov/Portals/0/documents/pdf/C/COVID-19_Public_Health_Toolkit_Child_Care.pdf

Note: This document is subject to revision as the state responds to changing virus concerns or improvements that may allow less stringent requirements. The CDC will monitor changes and make adjustments to our plan as applicable.

First Presbyterian Child Development Center has put into place preventive measures to reduce the spread of COVID-19; however, we cannot guarantee that your child(ren) will not become infected with COVID-19 while attending the Fall Preschool Program.

Arrival Procedures (Includes Situation(s) Determined by Daily Health Screening):

- a. Parents will pull under the drive-through area and will not be allowed to get out of the vehicle. They will display a sign with the child's name (provided by CDC).
Note: If late arrival, will ring door bell and CDC Director/or designee will respond. Parents will not receive a building entry code during the COVID-19 Pandemic.
- b. A staff member (mask required) will take the child's temperature using a no touch thermometer. If the temperature reading is 100.4, they will be asked to pull into a parking space and the temperature will be taken again. If the temperature remains at 100.4, they will not be allowed to enter the church.
- c. Daily Health Screening questions for COVID-19:

Reference: Childcare Strong NC Interim Guidance Updated August 6, 2020 (Attachment 1)

It is the responsibility of the Child Care Director and an appointed church staff member to determine notifications to the local Health Department and actions related to closure and cleaning of the classroom(s) and church.

Preventing the spread in the classroom and church building:

- a. Sanitation Practices:
 - Prior to opening each day, the classroom will be sanitized by the teacher.
Note: Soft toys will be removed from classrooms. Books are not considered a high risk for transmission and do not need additional cleaning.
 - Bathrooms and hallways will be sanitized/cleaned daily by the janitorial service.
 - High touch surfaces made of plastic and metal will be cleaned routinely.
- b. Prior to entering the classroom, hands will be cleaned using a hand sanitizer.
- c. Face covering guidelines:
 - Teachers are required to wear face covering.
 - Children under age of two are not allowed because of danger of suffocation.
 - Children over the age of two that parents send in with face covering is permitted.
- d. Social distancing and hygiene strategies include:
 - Classes will include the same group each day and the same child care teacher should remain with the same group each day.
 - Lunch (provided by parents) will be in the classroom/or Founders Hall (three classrooms at a time with tables six feet apart). Snacks will be provided by the CDC. Hands will be washed/sanitized before and after eating meals and snacks.
 - Playground times will be staggered. Due to CDC safety policy, two classes will be allowed on the playground at the same time (same group each day). Hands will be washed before entering and upon exiting.
 - Bathroom trips will be monitored and hands will be washed/sanitized before entering and exiting.

- e. Children or staff who develop symptoms during the day:
Anyone that develops symptoms of COVID-19 will be immediately isolated. The isolation room will be in the CDC director's office. Staff will be instructed to leave and parents will be called to pick-up as soon as possible. They will be advised to consult with their doctor. They will not be allowed back until they meet the criteria to return to child care.

Reference: Childcare Strong NC Interim Guidance Updated August 6, 2020 (Attachment 1)

Dismissal Procedures:

- a. Child's name will be displayed on car dash. Staff member (mask required) will call out name and teacher will release child. Hands should be washed/sanitized prior to leaving.
- b. Staff member can aid child getting in vehicle but is not responsible for buckling seat belt. It is the responsibility of the driver to pull to a parking space and buckle the child in.
- c. For early pickup – call ahead/or upon arrival ring the church door bell and ask for a CDC staff member. A staff member will respond.

Rev. 1 changes:

- Corrected Typo on page one (COVVID)
- Added lunch could be in Founders Hall - Lunch (provided by parents) will be in the classroom/or Founders Hall (three classrooms at a time with tables six feet apart).
- Removed health screening log retention statement on page two (the retention requirement is included in the CDC policy plan).
- Revised playground statement to include - Due to CDC safety policy, two classes will be allowed on the playground at the same time (same groups each day).
- Added for early pickup – call ahead/or upon arrival ring the church door bell and ask for a CDC staff member. A staff member will respond.

Daily Health Screening for COVID-19 for Anyone Entering the Building

The person conducting screenings should maintain 6 feet distance while asking questions. Ask these questions to anyone entering the facility or transportation vehicle (including children, staff, family members, or other visitors). If no person is accompanying the child during drop-off, use your best judgment if the child can respond on their own.

People should not be at the child care facility if they may have been exposed to COVID-19 or are showing symptoms of fever, chills, shortness of breath, difficulty breathing, new cough, or new loss of taste or smell.

1. Have you or any of the children you are dropping off had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone with symptoms of COVID-19 or diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine?

- Yes > The individual should not be at the child care facility. The individual can return 14 days after the last time he or she had close contact with someone with COVID-19, or as listed below.
- No > The individual can be at the child care facility if he or she is not experiencing symptoms.

2. Do you or do any of the children you are dropping off have any of these symptoms?

- Fever
- Chills
- Shortness of breath or difficulty breathing
- New cough
- New loss of taste or smell

If an individual has any of these symptoms, they should go home, stay away from other people, and the family member should call the child's health care provider. Household members (e.g., siblings) should also quarantine for 14 days from last exposure, unless the symptomatic person is cleared as a result of a negative test for COVID-19.

3. Since they were last at the child care facility, have you or have any of the children you are dropping off been diagnosed with COVID-19?

- Yes | If a person is diagnosed with COVID-19 based on a test or their symptoms, they should not be at child care and should stay home until they meet the criteria below.
- No

Returning to Child Care

Situation(s) determined by Daily Health Screening:	Criteria to return to child care:
<p>Person has symptoms of COVID-19 and has not been tested</p> <p>OR</p> <p>Person has symptoms of COVID-19 and has been diagnosed with or tested positive for COVID-19</p>	<p>Person can return to the child care facility when they can answer yes to ALL three questions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Has it been at least 10 days since symptoms first appeared? <input type="checkbox"/> Has it been at least 24 hours since the person had a fever (without using fever reducing medicine)? <input type="checkbox"/> Has there been symptom improvement, including cough and shortness of breath? <p>Once the criteria above are met, it is not necessary to require a negative COVID-19 test in order to return to child care.</p>

Situation(s) determined by Daily Health Screening:	Criteria to return to child care:
Person has not had symptoms of COVID-19 but has been diagnosed with COVID-19 based on a positive test	Person can return to the child care facility once <ul style="list-style-type: none"> <input type="checkbox"/> 10 days passed since the date of their first positive test However, if the person develops symptoms of COVID-19 after their positive test, they must be able to answer yes to ALL three questions listed above before returning to child care.
Person has been excluded because of COVID-19 symptoms but then tests negative for COVID-19	Person can return to the child care facility once they can answer yes to both questions: <ul style="list-style-type: none"> <input type="checkbox"/> Has it been at least 24 hours since the person had a fever without the use of fever-reducing medicines? <input type="checkbox"/> Has the person felt well for at least past 24 hours?
Person has been in close contact with someone with symptoms of COVID-19 or diagnosed with COVID-19	Person can return to the child care facility after completing at least 14 days of quarantine at home. Quarantine should begin immediately after any known exposure and quarantine will end 14 days after the date of last exposure. For more details and scenarios, including quarantine requirements when a person shares a household with someone with COVID-19, refer to CDC guidelines . The purpose of quarantine is to determine if a person who has been exposed to someone with COVID-19 will get infected. They must complete the full 14 days of quarantine even if they test negative. However, if the person tests positive or develops COVID-19 symptoms, return to child care must follow criteria above.

Screen those entering the facility by:

- Making a visual inspection of the person for signs of infection such as flushed cheeks, fatigue, or extreme fussiness.
- (RECOMMENDED) Conducting temperature screening using the protocol below.
- (RECOMMENDED) Recording temperature and/or symptoms on the [Daily Health Screening Log](#).

Health screenings should be repeated periodically throughout the day to check for new symptoms developing.

Temperature protocol if facility chooses to take temperatures:

CDC temperature screening guidance

- Individuals waiting to be screened should stand six feet apart from each other. Use tape on the floor for spacing.
- For the staff person taking temperatures, cloth face coverings should be worn. Stay six feet apart unless taking temperature.
- If possible, parents, family members, or legal guardians should bring a thermometer from home to check their own child’s temperature at drop off. A facility can choose to allow families to take and document temperature at home before dropping off.
- Use a touchless thermometer if one is available. If not available, use a tympanic (ear), digital axillary (under the arm), or temporal (forehead) thermometer.

Do not take temperatures orally (under the tongue) because of the risk of spreading COVID-19 from respiratory droplets from the mouth.

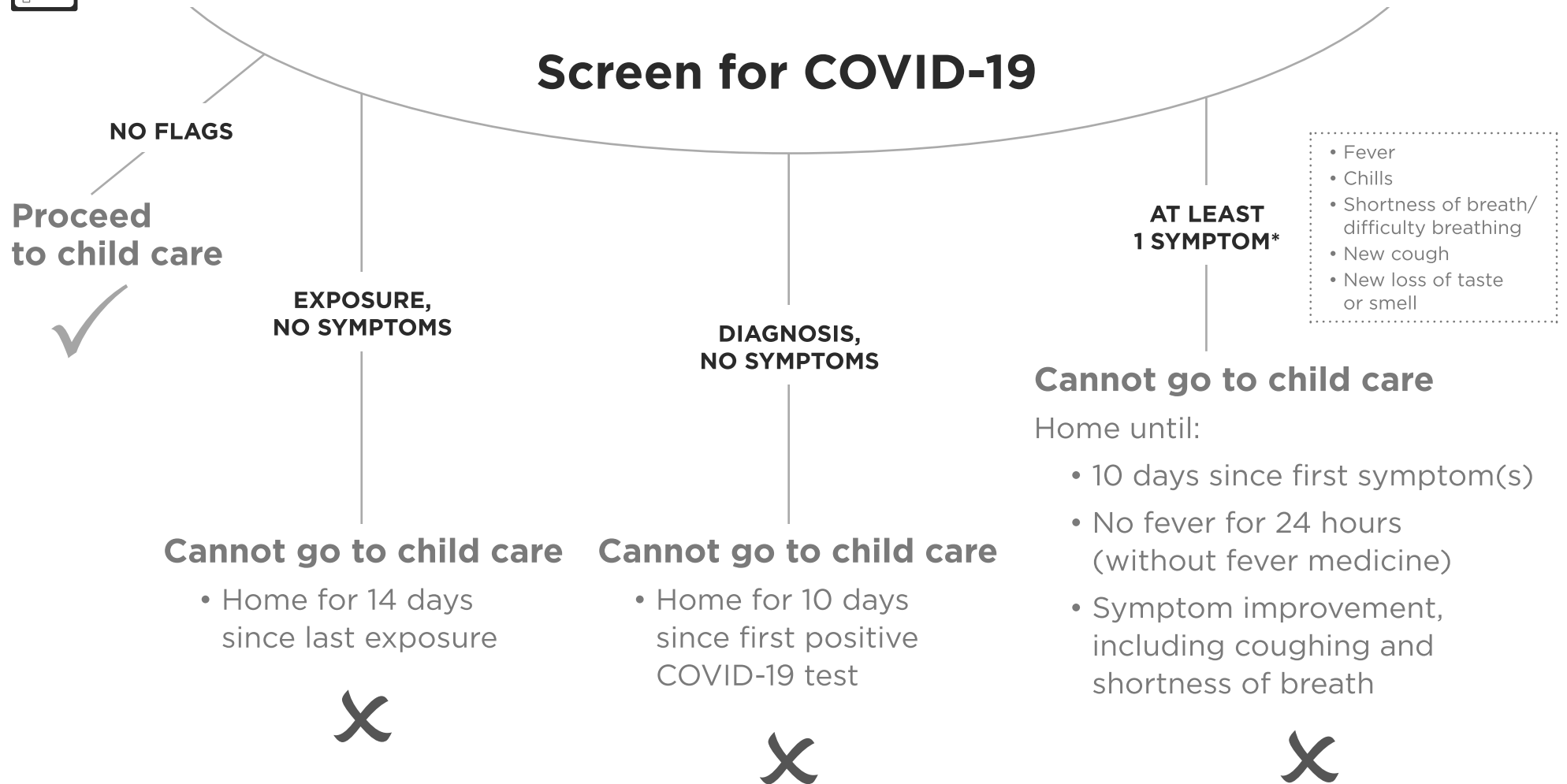
If using the facility’s thermometer:

- Wash hands or use hand sanitizer before touching the thermometer.
- Wear gloves if available and change between direct contact with individuals.
- Let staff take their own temperature and parents take their child’s temperature.
- Use disposable thermometer covers that are changed between individuals.
- Clean and sanitize the thermometer using manufacturer’s instructions between each use.
- Wash hands or use hand sanitizer after removing gloves and between direct contact with individuals.

Handling Suspected, Presumptive or Confirmed Cases of COVID-19 Flow Chart and Protocol



Screening Flow Chart



*The more narrow set of COVID-19 symptoms listed here reflects required exclusionary symptoms in order to avoid over-exclusion of people from child care facilities.