

## Phys. Ed. and Field Trip Uniforms

Phys. Ed. class and school spirit wear: All students in grades PK-8 must have at least one HCA t-shirt, whether ordered through this site or from previous school years

Field Trips: All students in Grades K-8 should have at least one HCA polo, either from this new supplier or from previous school year.

Two styles of t-shirts are available in a variety of colors. Any you will see on the site will meet our uniform requirements for Phys. Ed. when the logo is added. Any of the royal blue polo shirts you see on the site will meet our uniform requirements for Field Trips when the logo is added.

These new shirts will look very similar to, and are similar in price to our previous shirts; these new shirts are not required if you still have shirts that fit from previous years.

Optional items such as sweatshirts are available as well but are not required.

A custom website has been created for HCA...follow the ordering instructions below.

1. Go to [www.globalschoolwear.com](http://www.globalschoolwear.com)
2. On the Find Your School page, enter HOLD01 or search by school name. Select your student's grade, gender and program type. Due to some technical set-up issues, you may find the polo shirts under the Phys Ed category.
3. The website will automatically apply logo requirements (or options).
4. Next, select your color, size, logo (if applicable), and quantity. After clicking "Add to Cart", the items will be added to your shopping cart, and you will be prompted to either Continue Shopping or Checkout Now. Note: The co-ed items are actually boy sizes; these are the only sizes that will appear no matter which gender is selected.
5. If you have questions about sizing, click on the Size Chart link. If you still have questions after using the Size Chart, call the toll-free customer service number below; the customer service team will be happy to assist. Some items may be available in the office for try-on purposes.
6. Upon placing your order, you will receive an email confirmation that your order has been received. Once your order has shipped, you will receive an email confirming ship date and tracking information. Please allow 10-12 business days from the time your order is placed for it to be delivered. Orders will be shipped directly to you.
7. Your order history will be stored in your account, and you can come back to the website anytime, 24/7, to place additional orders.
8. Be sure to sign up for the newsletter on this site, to be notified of future promotions and sales.

**For all customer service questions, please call 1.877.825.2860**