

LAGUNA CHINESE BAPTIST CHURCH

Building Key Request Form

Your Name

Date

Email Address

Phone Number

Justification

How often will the key be used?

I understand that by accepting the key and the security code that it is authorized for my use only. I will not share them with anyone and will not duplicate the key. I agree that any false alarm fees assessed by the Elk Grove Police Department as a result of my negligence will be my responsibility. I also understand that any violation of this agreement may result in the confiscation of the key and the inactivation of my security code.

Your Signature

Date

OFFICE USE ONLY

Approved By

Pastoral Staff Signature

Date

Key Code

Security Code

Date Issued

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