

Lake Oconee Presbyterian Church
Church Use Application for
Outside Organizations

We are very thankful for the wonderful facilities that the Lord has given to Lake Oconee Presbyterian Church (LOPC). We want to use these facilities in such a way that would meet the approval of our Lord. The use of our church facilities will be restricted to normal worship, weddings, funerals, and receptions for members and/or organizations that are ministries of this church. **Use of these facilities by any other organizations, groups, or person(s) must obtain specific permission from the Deacons.**

The completion of this form does not mean that all information therein has automatically been approved; only that it is being submitted to the LOPC Deacons for review and approval.

Application Date: ____/____/____

Requested Date: _____ Day(s) of week _____

Person or Group Making Request: _____

Name/Type of Event _____

Contact Phone Number: _____ Church Member? Yes No

Function Sponsor (if requester is not a member): _____

Purpose of Function: _____

Times and Duration of Church Use: _____

Church Areas Requested for Use: _____

Any Special Needs/Considerations: _____

Note: No glitter, rice, or confetti may be used inside the church. Birdseed or bubbles may be used outside the building.

Sound support needed? Yes No

Video support needed? Yes No

The applicant has read, understands, and agrees to abide by the Lake Oconee Presbyterian Church Use Guidelines. Once reviewed by the appropriate Church officers, the applicant notified as to the status of the application and any assessed fees for use of facilities.

_____/_____/_____
Applicant Signature

Internal Use Only: Security Needed? Yes No

Reminder - Sound and Video support needs and schedule must be coordinated with the Sound Team leader during the review/approval process.

Approvals:

_____/_____/_____

Scheduling Secretary

Diaconate Approval

Comments: _____

Fee for Facility Use (assessed by the LOPC Diaconate): \$_____