

MISSION STATEMENT:

To be a church with passionate faith in Jesus Christ that sacrificially loves, serves those in need, and draws people into an ever-deepening relationship with God.

VISION STATEMENT:

To establish multiplying churches that engage those being sought by God.

PURPOSE OF MINISTRY:

The Property Team exists to provide a safe, clean, comfortable environment for our current ministries and to prepare for our future facility needs. This is done in light of the greater mission and vision of Missio Dei Church.

OBJECTIVES:

This team is to supervise and provide the cleaning crews and members/ministries with the supplies and materials necessary to maintain the building and grounds. Given this team's purpose and objective(s), the leaders of this team are to encourage *pride and ownership* of the facilities in the entire membership (congregants) and ministries.

PROPERTY MINISTRY ROLES:

- Team Leaders
- Cleaning Team

PROPERTY MINISTRY LEADERS RESPONSIBILITIES

The leaders of this ministry are responsible for the following tasks/roles:

- Attending ministry meetings (Leadership Community) to hear about what is going on in the life of the church and have a clear understanding of what the ministry's role is in getting the property prepped for event.
- Recruiting and training a Cleaning Team
- Communicating with Consistory regarding facility preparation for ministry events.
- Developing a working budget for the facilities
- Procure (call/notify/inquire) contractors regarding property maintenance or repairs.
 - This would include any repairs that are under \$500.00
 - This would include setting up mowing/snow removal schedule
- Organize and facilitate semi-annual work days (deep cleans of the church)
- Organize and oversee cleaning schedule and upkeep of building carried out by cleaning team (*see details listed in cleaning team responsibilities*).
- Communicate to Ministry Leaders if a certain ministry is neglecting their roles and responsibilities.

CLEANING TEAM RESPONSIBILITIES

The following roles and responsibilities are to be carried by this team weekly:

- Vacuuming of sanctuary, upstairs hallway, nursery, and stairwells
- Cleaning fellowship room floors (sweeping and mopping)
- Dusting
- Removing garbage
- Cleaning of toilets and sinks
- Managing of paper products (toilet paper, paper towels, Kleenex) and cleaning supplies
- Bi-weekly moping of basement floors (or as necessary).
- Anything else the Property Team Leader(s) finds necessary.