



St. John's Lutheran Early Childhood Education Center Contract 2021

Upon acceptance of _____ into the St. John's Lutheran ECEC program, the Center, represented by Director Maritza Guerra, hereby agrees to:

- 1.) Provide a safe, loving, Christian environment.
2.) Keep an open line of communication between parents/guardians and the Center.
3.) Comply with the State Licensing and Health Department regulations Under which we are governed.

Upon acceptance of my child into the St. John's Lutheran Child Care Center program, his/her parents/guardians hereby agree to:

- 1.) Pay all fees promptly. Each Friday the payment is due for the following week. Uncollected fees will be turned over to a collection agency at my expense. No account should be in arrears more than two weeks.
2.) Pay the late fee of \$15.00 for any late tuition payments.
3.) Pick up or make arrangements to have my child picked up 6:00 PM, (closing time). Late pickup fee is applied after 6:00PM.
4.) Not bring my child to the Center with a contagious illness and pick up Child immediately following notification of illness.
5.) Give the Center two weeks' notice before withdrawing my Child/children.
6.) Withdraw my child from the Center if determined necessary and is Requested by the Director. (I have read and complied with the behavior management section of the handbook and understand the reasons for termination of care.)
7.) Keep lines of communication open between the Center and myself. Provide notice of change in family status, vacations, address changes.
8.) Read and comply with all policies stated in the Center's Handbook.
9.) Support the center's fundraiser held once a year by donating, contributing and participating for at least four hours of my time during the sale. Profits of this sale support the need of the center and its facilities.

Parent/guardian signature

Parent Name/Last name

Social Security Number: _____(last four digits)

Date

Director's signature: