

## Vestry Meeting March 16, 2020

**Present:** Larry Bailey, Steve Hawrylak, Steve Haley, Clay Fitzhugh, Mary Ditore, Kathy Pruitt, Karen Dolen, James Culp, Spencer Admire, Karen Evans, Bill Starns, Joe Sarabia, Cindy Francis, David Spaulding, Cindy Paxton, Kyle Spradley, Tracie Hinton

**Income** – In February, our income was soft compared to Budget, falling a total of almost \$1,000 short. Virtually each category of income was slightly below Budget and was aided by \$500 Miscellaneous Income. To Date, our income is still almost \$1,000 above Budget.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>2020 Pledge</b>	49,110	49,788	(678)	100,763	99,576	1,187
<b>Plate Check</b>	2,530	3,100	(570)	5,080	5,600	(520)
<b>Plate Cash</b>	467	650	(183)	895	1300	(405)
<b>Total Other Income</b>	500	0	500	694	0	694
<b>Total Income</b>	52,607	53,538	(931)	107,432	106,476	956

**Expenses** : For the month of February, our expenses again were above Budget, this time by \$2,000. To date we are a net \$3,100 above Budget in our spending. The notable items are:

- Insurance – \$3,400 better than Budget due to Reversal of errors in Diocesan Deductible from January
- Maintenance - \$6,300 worse than Budget due to residual parking lot lighting costs and the grounds work (sod and tree trimming)

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Children's Ministry</b>	1,009	2,675	1,666	3,028	3,350	322
<b>Contract Labor</b>	1,553	850	(703)	2,469	2,900	431
<b>Insurance</b>	(1,862)	1,572	3,434	9,675	10,944	1,269
<b>Maintenance</b>	11,321	4,960	(6,361)	19,092	9,920	(9,172)
<b>Miscellaneous</b>	2,618	3,050	432	5,148	6,000	852
<b>Office Supplies</b>	2,020	1,150	(870)	3,814	2,700	(1,114)
<b>Salaries</b>	14,609	15,250	641	28,898	30,900	2,002
<b>Utilities</b>	3,576	4,175	599	6,432	8,075	1,643
<b>Total Expenses</b>	50,688	48,683	(2,005)	109,125	106,018	(3,107)

**Surplus/ (Deficit)** – For the month, with all the detailed variances, we have a slight positive Surplus \$1,900 vs. a Budget of almost \$4,900. To date we have a deficit of \$1,693 which is \$2,100 worse than Budget.

	MONTH			YTD		
	Actual	Budget	B/(W)	Actual	Budget	B/(W)
<b>Income</b>	52,607	53,538	(931)	107,432	106,476	956
<b>Total Expenses</b>	50,688	48,683	(2,005)	109,125	106,018	(3,107)
<b>Surplus/(Deficit)</b>	1,920	4,855	(2,936)	(1,693)	458	(2,151)

**Restricted Funds:** For the month, we only had a moderate amount of activity. The only real notable item is the negative balance in the Flowers fund of just over \$1,000.

**Available Balances** – Total cash on hand, operating cash and the General Benevolence Fund which is under the discretion of the Vestry appear below. We had a significant increase in cash (+\$30,000) due to the early payment in full of a large Pledge. Since it was so significant, we chose to amortize it over the course of the year rather than show the aberration in one month.

	<b>Total Cash on Hand</b>	<b>Operating Cash</b>	<b>General Benevolence</b>	<b>Capital Improvements</b>
<b>Beginning</b>	414,077	276,524	51,477	(2,556)
<b>Ending</b>	446,837	278,339	51,477	(3,198)

**Submitted**

**David Spaulding**

Motion to approve financials (Motion by Steve Hawrylak; 2<sup>nd</sup> by Clay Fitzhugh).

**Committees:**

**Senior Warden:**

April meeting will be determined at a later date.

**Jr. Warden:**

As reported.

**Stewardship**

Trying to help the church and parishioners through this difficult time.

**Hospitality**

Delivered pictorials and working on coming up with a way to contact new members.

**Mission and Outreach**

Signs are being made

**Service and Maintenance:**

N/A

**Emergency Preparedness:**

Complete a Risk Management Survey.

**Youth Director**

Playground will be an email vote. Will give info about motor bike.

**Priest in Charge**

N/A

**Old Business:**

Dawna Guerin would like to have a memorial for a few people from her business. Larry Bailey will tell her that it is okay to do that barring additional restrictions from COVID-19

**Table items**

N/A

**New Business:**

There will be no Vestry Retreat at this time. There will be no combined Mass, but Family Night, and Volleyball can continue. STP2 day and VBS are still on at this time.

**Adjourned**