

Food Pantry COVID-19 Procedure

In order to implement this plan well, we are in need of more volunteers. To volunteer, contact us at mercy@theoakscommunitychurch.org. We will add you to our team and you can sign-up for dates to serve through our scheduling app.

*****All volunteers must wash hands and put gloves on immediately upon entering the mercy building!!!*****

When clients arrive, we have two parking attendants directing them to a parking place in line. They keep track of the order, which is first come first serve. Clients remain in their cars, and those who walk are directed to the sidewalk beside the entrance to stand and wait, at least 6 ft. apart.

We have 2-3 car hops, including a translator, going to cars, and filling out orders with our online form. The forms are sent electronically to the volunteers inside filling the orders.

If the client is new, we need to fill out a new TEFAP form for them. They do not sign the form nor do they need to show any documentation.

We have moved our product to a larger space, what was formerly the waiting area, to create more space for volunteers, so they can maintain a safe distance from each other.

Volunteers place filled orders in the hallway with the client's name on them. The carhop brings the order to the client's car and places it in their trunk. The client is then directed out of the parking lot by an attendant.

We disinfect all surfaces, light switches, and door knobs upon entering and before leaving the building.