

West Highland Baptist Church  
Synopsis of Board of Elders Meeting  
May 18, 2023

**Attendance:**

Elders:	Paul Dahmer	Joel Ferreira	Rob Kapteyn
	John Maheu	Tom Budge	Chito Navarro
	David Stairs	Kevin Miller	
Staff:	John Mahaffey		
Guest:	Chris Kovac		
Treasurer:			
Absent:	Jamie Strickland	Helio Nichele	

**Call to Order**

The Chairman, Rob Kapteyn, called the meeting to order and directed the Elders to move into a time of prayer.

**Prayer and Sharing:**

The Elders spent time in prayer for a number of personal concerns, church members, volunteers and Ministry Team.

**Meeting Administration:**

ID	Motion	Moved by	Seconded by	Results of vote
20230518-01	It was moved to approve the agenda as amended	Tom Budge	Joel Ferreira	Carried
20230518-02	It was moved to "approve the minutes and synopsis of the previous meeting of April 20, 2023."	Tom Budge	David Stairs	Carried

**Natural Church Development Update:**

Chris Kovac provided an update on the recent (second time) NCD Survey. Chris handed out definitions and charts to the Elders. Focus of the survey is church health – looking at 8 staves of the barrel.

Comparison is 3500 Canadian churches (9 Fellowship churches). No real change since last survey – given all that has transpired (COVID, staffing etc), staying the same is considered good.

Actions: sharing the results with those surveyed and sharing with the membership. Team to be set up to look at action steps.

**Service Co-ordinator Job Description:**

Chris Kovac provided an overview of a proposed Service Co-ordinator Job Description.

**Lead Pastors Report**

ID	Motion	Moved by	Seconded by	Results of vote
20230518-03	It was moved to "accept the Lead Pastors report as distributed"	Joel Ferreira	John Maheu	Carried

**Highlights:**

- The Steeltown Pastors' Fellowship and Concert of Prayer
- Leaders Formation in the Philippines
- Special Prayer Counselling Event

**Interim Ministry Team Leaders Report**

ID	Motion	Moved by	Seconded by	Results of vote
20230518-04	It was moved to "accept the Interim Ministry Team Leader's report as distributed"	John Maheu	Kevin Miller	Carried

20230518-05	It was moved to approve the hiring of Dave Roberts, Assistant Pastor of Discipleship on a one-year contract basis beginning August 21	Paul Dahmer	Kevin Miller	Carried
20230518-06	It was moved to approve the positions of Pastoral Internship (Adam Heida) and Children's Ministry Coordinator pending position descriptions being submitted.	John Maheu	Kevin Miller	Carried

#### **Update on Pastoral Search Committee:**

David Stairs provide an update from the Pastoral Search Committee:

- team is meeting weekly on Thursday evenings
- several guests have been in to present and talk with committee regarding process and things to consider
- Elders to provide additional input to the PSC
- Congregational survey being prepared and rolled out in June
- community and church profile in progress

#### **No In-Camera Session was required**

#### **Elders for 2024**

- Discussion regarding the number of Elders required for 2024 and the process to be used to consider names

#### **Interim Pastor for the Fall:**

- Jamie has planned pulpit supply until the fall
- The Elders expressed desire to have a consistent Interim Pastor
- Rob to request Tim Strickland to provide list of Interim Pastors for the Elders to consider

#### **Adjournment**

ID	Motion	Moved by	Seconded by	Results of vote
20230518-07	It was moved to "adjourn the meeting"	John Maheu		Carried

#### **Next Meeting**

June 15, 2023 or at the call of the Chair

Looking Ahead: Congregation Prayer Meeting new date TBD