

West Highland Baptist Church  
Synopsis of Board of Elders Meeting  
December 15, 2022

**Attendance:**

Elders:	Kevin Miller	Tom Budge	Phil Seagrove
	Ed Brink	John Maheu	Rob Kapteyn
	Calvin Voortman	David Stairs	Paul Dahmer
	Joel Ferreira	Chito Navarro	
Staff:	John Mahaffey		
Absent:	Kris Ullman	Jamie Strickland	Helio Nichele

**Call to Order and Opening Prayer:**

The Chairman, Phil Seagrove, called the meeting to order and opened in prayer.

**Meeting Administration:**

**Motion 20221215-01:** It was moved to “approve the agenda as distributed”. Moved by Rob Kapteyn, seconded by Kevin Miller. Carried.

**Motion 20221215-02:** It was moved to "approve the minutes and synopsis of the previous meeting of November 17, 2022." Moved by Tom Budge, seconded by John Maheu. Carried.

Action items arising from the meeting of November 17, 2022:

- Update on the previous refugee families – complete – provided by Dorrett James at the December 4<sup>th</sup> QBM

**Chairman’s Remarks:**

Phil Seagrove welcomed the newest Elders to the team. Phil mentioned that the book study has been postponed until January.

**Christian Home Schoolers Request**

**Motion 20221215-03:** It was moved that the elders authorize the use of the WH facility to Christian Homeschool groups with details to be worked out by the WH administration. Moved by Tom Budge, seconded by Kevin Miller. Carried.

**Mortgage Elimination Committee Update:**

Calvin provided an update on the Mortgage Elimination. 642K is the latest number. Calvin updated the Elders that the ME Committee is now standing down.

**Lead Pastor’s Report:**

**Motion 20221215-04:** It was moved to “accept the Lead Pastor’s report as distributed”. Moved by Pastor John, seconded by Kevin Miller. Carried.

**In-Camera Session**

**Motion 20221215-05:** It was moved that the Elders go in-camera. Moved by Rob Kapteyn, seconded by Tom Budge. Carried.

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**Motion 20221215-06:** It was moved that the Elders come out of in-camera. Moved by Ed Brink, seconded by John Maheu. Carried.

**Prayer and Sharing**

The Elders spent time in prayer, praying for our church family, Ministry Team, our Elders team and thanking God for his goodness to us as a church.

**Election of Board Chair for 2023**

**Motion 20221215-07:** It was moved to open nominations for Board Chair. Moved by Tom Budge, seconded by Kevin Miller. Carried.

**Motion 20221215-08:** It was moved to close nominations. Moved by Ed Brink, seconded by Kevin Miller. Carried.

**Motion 20221215-09:** It was moved that Rob Kapteyn be appointed as the Elder Chair for 2023. Moved by Tom Budge, seconded by John Maheu. Unanimous

Rob Kapteyn expressed thanks to the Elders for the trust that we have in him and expressed thanks on behalf of the Elders for Phil Seagrove's leadership over the past year.

**Election of Secretary for 2023**

**Motion 20221215-10:** It was moved to open nominations for Board Secretary. Moved by Ed Brink, seconded by Calvin Voortman. Carried.

**Motion 20221215-11:** It was moved to close nominations for Board Secretary. Moved by John Maheu, seconded by Kevin Miller. Carried.

**Motion 20221215-12:** It was moved that Tom Budge be appointed Elder Secretary for 2023. Moved by Rob Kapteyn, seconded by John Maheu. Carried.

**Treasurer's Report:**

Ed provided a verbal report on Finances.

**Motion 20221215-13:** - It was moved to approve a January spend of \$6500 + tax for the Firewall upgrade and \$15,000 + tax for the WIFI replacement in the April time frame. Moved by Tom Budge, seconded by Rob Kapteyn. Carried.

**Motion 20221215-14:** It was moved to approve the Treasurer's report. Moved by Ed Brink, seconded by Kevin Miller. Carried.

**Closing Prayer**

**Motion 20221215-15:** It was moved to "adjourn the meeting". Moved by Calvin Voortman. Carried.

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Calvin Voortman closed the meeting in prayer.

**Next Meeting:** January 19, 2023

**Upcoming Events:**

Prayer and Strategy Session – January 7, 2023 – 8:00 – 9:30 am