

West Highland Baptist Church
Synopsis of Board of Elders Meeting
January 19, 2023

Attendance:

Elders:	Paul Dahmer	Joel Ferreira	Rob Kapteyn
	Kevin Miller	Helio Nichele	David Stairs
Special Guest:	Phil Seagrove		
Staff:	John Mahaffey	Jamie Strickland	
Treasurer:	Ed Brink		
Absent:	Tom Budge	Chito Navarro	John Maheu

Call to Order & Opening Prayer

The Chairman, Rob Kapteyn, called the meeting to order and opened in prayer.

Highlights

In Camera Session

ID	Motion	Moved by	Seconded by	Results of vote
20230119-01	It was moved to "move in camera"	JOEL FERREIRA	KEVIN MILLER	Carried
20230119-02	It was moved to "come out of in camera."	JOEL FERREIRA	PAUL DAHMER	Carried

Meeting Administration:

ID	Motion	Moved by	Seconded by	Results of vote
20230119-03	It was moved to "approve the agenda as distributed and amended"	DAVID STAIRS	JOEL FERREIRA	Carried
20230119-04	It was moved to "approve the minutes and synopsis of the previous meeting of December 15, 2022."	KEVIN MILLER	DAVID STAIRS	Carried

Added selection of Vice Chair of the Elder's Board to agenda.

Added ratification of email vote to accept resignation of Kris Ullman.

Selection of Vice-Chair of the Elder's Board

The Chairman announced that Kevin Miller has accepted the position of Vice-Chair for 2023.

Treasurer's Report

ID	Motion	Moved by	Seconded by	Results of vote
20230119-05	It was moved to "accept the treasurer's report as distributed"	KEVIN MILLER	PAUL DAHMER	Carried

Highlights

Reviewed November 2022 Financial Statements

New mortgage balance is now \$582,372 as of Dec.31,2022.

WHBC's per kilometer rate for work related travel reported on expense reports will be changing to \$0.60 per km up from the current \$0.52 per km. Follow government range of allowance.

Application for Canada Summer Jobs was submitted by Paul Gerics on January 10, 2023. Kim Beaman provided job descriptions

TGC has agreed to work towards paying the remaining outstanding amount back to WHBC by the end of 2022. Wyatt is no longer a WH employee, salary and benefits are managed by TGC.

Sponsorship Family increased amount in Christmas Gifts for Christ. Set up bank account for sponsor. Ed to take over from KU for signatures.

Mortgage downpayment. Not as pressing with risk of rising interest rates with principle right now. Could focus on other church functions.

Growing our programs, missions.

Book Study – Introduction

Highlights

DiscipleShift – How to be more intentional about making disciples. From reaching to making. Growing and multiplying. More than just telling them. Ministry Team has been going through this book. Jamie has questions prepared. Read intro and Chapter 1 for next meeting. Jamie to send out questions before next meeting.

Lead Pastor's Report

ID	Motion	Moved by	Seconded by	Results of vote
20230119-06	It was moved to "accept the Lead Pastor's report as distributed"	JOHN MAHAFFEY	KEVIN MILLER	Carried
20230119-07	It was moved to "approve the 2023 Deacon appointment as listed in Lead Pastor's Report"	KEVIN MILLER	JOEL FERREIRA	Carried
20230119-08	It was moved that "effective February 5 th , John Mahaffey will transfer to Jamie Strickland the role of Interim Ministry Team Leader".	DAVID STAIRS	HELIO NICHELE	Carried
20230119-09	It was moved to "call a Church Family meeting on February 5, 2023 to discuss staff transitions"	JOEL FERREIRA	KEVIN MILLER	Carried
20230119-10	It was moved to "appoint a search committee with the purpose of recommending a suitable candidate as lead pastor to the Elders for their consideration"	DAVID STAIRS	JOEL FERREIRA	Carried

Highlights

Deacon's Council for 2023:

Ministry Division	Person	Assignment	2023
Administration	Joe Pouget	Food Services	Reappointment
	Nadine Smith	Library Team	New Appointment
	To Be Determined	Maintenance	To Be Determined
	To Be Determined	Security	To Be Determined
Church Care	Patti Benallick	Care Ministries	Reappointment
	Brian Cooke	Stephen Ministry	Reappointment
	Dorrett James	Refugee Support	Reappointment
	Glen Kuik	Builders	Reappointment
	Paul Stimers	Prayer Counselling	Reappointment
Discipleship	Linda Ward	Stephen Ministry	Reappointment
	Kurt Davis	Community Groups	Reappointment
	Darci Kovac	Discipleship	Reappointment
	John McFarland	STAR Kids	Reappointment
	Lindsay McFarland	STAR Kids Camping	Reappointment
	Rachel Makkinje	Young Adults	New Appointment
	Chris Makkinje	Young Adults	New Appointment
	Stephanie Seagrove	Youth	Reappointment
	Lynda Kapteyn	Oasis	New Appointment
	Rick Thompson	Men	Reappointment
Outreach	Katie Wouters	STAR Kids	Reappointment
	Richard Wouters	STAR Kids Media	Reappointment
	Val Pouget	Schools	Reappointment
	Nancy Lowe	Welcome Centre	Reappointment
	Bradley Lyall	Greeters & Ushers	Reappointment
Worship	Sharon Weir	Integration and Prayer	Reappointment
	Brenda Thiessen	Discipleship	Reappointment
	Graham Lowe	Media	Reappointment
	Bruce Robinson	Drama	Reappointment

Board Administrative Items

ID	Motion	Moved by	Seconded by	Results of vote
20230119-11	It was moved to “accept Ed Brink, Rob Kapteyn, Tom Budge, Kevin Miller, Katrina Stairs, and John Mahaffey as signing authorities for Cheques, Drafts and Orders for Payment of Money”	HELIO NICHELE	PAUL DAHMER	Carried
20230119-12	It was moved to “accept Rob Kapteyn, Kevin Miller, Tom Budge, John Mahaffey and Ed Brink as signing authorities for Documents, Contracts and Instruments in Writing”	HELIO NICHELE	PAUL DAHMER	Carried

Elders signed CRA Declaration of Not Being an Ineligible Individual.

Ratification of Executive Pastor Resignation

20230119-13	It was moved to “ratify the results of an email vote to accept the resignation of Kris Ullman as Executive Pastor”	PAUL DAHMER	KEVIN MILLER	Carried
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Adjournment

ID	Motion	Moved by	Seconded by	Results of vote
20230119-14	It was moved to “adjourn the meeting”	JOEL FERREIRA		Carried

Next Meeting

February 16, 2023 or at the call of the Chair

Read Introduction and Chapter 1 of DiscipleShift