

West Highland Fellowship Baptist Church

Synopsis of Meeting
BOARD OF ELDERS
January 20, 2022

Attendance:

Elders:	Ed Brink Rob Kapteyn Helio Nichele	Tom Budge John Maheu Phil Seagrove	Paul Gerics Kevin Miller
Staff:	John Mahaffey	Kris Ullman	
Absent:	Jamie Strickland	Cal Voortman	

Call to Order and Opening Prayer:

The Chairman, Phil Seagrove, called the meeting to order and opened in prayer.

Meeting Administration:

Motion 20220120-01: It was moved to “approve the agenda as distributed”. Moved by Tom Budge, seconded by Ed Brink. Carried

Motion 20220120-02: It was moved to "approve the minutes of the previous meeting of December 16, 2021". Moved by Kevin Miller, seconded by Helio Nichelle. Carried.

There were no matters arising from the meeting of December 16, 2021 to be discussed.

Chairman’s Comments:

In the midst of COVID, we need to be “Dedicated to Our Disciplines or we will be Destroyed by Our Distractions”. This can be extended beyond COVID to our spiritual and personal lives. May we be focused on our spiritual disciplines and lead humbly with a servant’s heart.

Book Study:

Led by Rob Kapteyn. Tim Keller’s “How to Reach the West Again” (pages 30-45).

Elder Connection Update:

Paul Gerics provided an update. In summary:

- Phil Seagrove and Paul Gerics conducted 15 meetings with all MT and staff between late November 2021 and mid-January 2022. Meetings lasted from 1- 2.5 hours.
- We asked the following questions:
 - How are you doing?
 - How is your family?
 - How is your spiritual life?

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- How can we pray for you?
- Do you feel valued?
- Do you feel supported?
- Do you feel like you are being shepherded?
- Feedback from the interviewees was very positive and thankful. These meetings seemed to be very much appreciated.
- It was truly a blessing to connect with each MT and staff member. We are so glad we did this and recommend this be an annual process.
- Elders are encouraged to pray for and encourage our Ministry Team and Staff

Lead Pastor's Report

Motion 20220120-03: It was moved to “accept the Lead Pastor’s report as distributed”. Moved by John Mahaffey, seconded by John Maheu. Carried.

Highlights:

- a. Update on events regarding Bill C-4 including approximately 150 churches across Canada adopting the Freedom Summit Bill C-4 National Statement.
- b. Update on recent events with Hamilton Pastors’ Fellowship.

Motion 20220120-04: It was moved to “give a gift of \$1,000 to Grace Valley Church as an encouragement to them”. Moved by Tom Budge, seconded by Helio Nichelle. Carried.

Executive Pastor's Report:

Motion 20220120-05: It was moved to “accept the Executive Pastor’s report as distributed”. Moved by Kris Ullman, seconded by John Maheu. Carried.

Highlights:

- a. Update on WH Ministry Structure/Divisional Plan
- b. Pastoral Care
- c. Ministry Team Goals for 2022 – work is underway
- d. Moving to Two Services – goal is to do this on March 6 to ensure we properly lay out the plan, build momentum, ensure volunteers are in place and give the staff time to ramp up to this.
- e. Capital Expenses – an updated list of potential capital request was provided.

Appointment of Elders Board Vice-Chair for 2022

Phil Seagrove informed the Elders that Rob Kapteyn has accepted the appointment as Elders Board Vice-Chair. This was unanimously endorsed by the Elders. The Elders thanks Rob for accepting this appointment and wished God’s richest blessings on him as he serves WH in this regard in 2022.

Discussion on Letter to Elders

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Synopsis of Meeting

BOARD OF ELDERS

January 20, 2022

Phil Seagrove led a discussion on a letter received from a member on improved communication and collaboration with WH members. A response will be prepared and shared with the Elders before being sent to the member.

Treasurer's Report:

Motion 20220120-07: It was moved to "accept the treasurers report as provided verbally". Moved by Ed Brink, seconded by Rob Kapteyn. Carried.

Board Administrative Items

- a) Signing Authority – Cheques, Drafts and Orders for Payment of Money

Motion 20220120-08: It was moved to "accept Kris Ullman, Ed Brink, Phil Seagrove, Rob Kapteyn, Lee Brubacher, Katrina Stairs, and John Mahaffey as signing authorities for Cheques, Drafts and Orders for Payment of Money." Moved by Tom Budge, seconded by John Maheu. Carried.

- b) Signing Authority – Documents, Contracts and Instruments in Writing

Motion 20220120-09: It was moved to "accept Kris Ullman, Phil Seagrove, Rob Kapteyn, Paul Gerics, John Mahaffey and Ed Brink as signing authorities for Documents, Contracts and Instruments in Writing. Moved by Helio Nichelle, seconded by Kevin Miller. Carried.

- c) Signing of Annual Declaration of Confidentiality & CRA Declaration of Not Being an Ineligible Individual
This item was deferred until we meet again in person.

Prayer and Sharing Time

Elders spent time in prayer for the church.

Motion 20220120-10: It was moved to "adjourn the meeting". Moved by Rob Kapteyn. Carried.

Next Meeting: February 17, 2022