

# *West Highland Fellowship Baptist Church*

Synopsis of Meeting

BOARD OF ELDERS

July 21, 2022

## **Attendance:**

|         |   |                         |                               |
|---------|---|-------------------------|-------------------------------|
| Elders: | Kevin Miller<br>Ed Brink<br>Rob Kapteyn | Tom Budge<br>John Maheu | Phil Seagrove<br>Cal Voortman |
| Staff:  | Jamie Strickland                        |                         |                               |
| Absent: | John Mahaffey                           | Kris Ullman             | Helio Nichele                 |

## **Call to Order and Opening Prayer:**

The Chairman, Phil Seagrove, called the meeting to order and opened in prayer.

## **In Camera Session:**

**Motion 20220721-01:** It was moved to go In Camera. Moved by Rob Kapteyn, seconded by John Maheu. Carried

**Motion 20220721-02:** It was moved to come out of In Camera. Moved by Ed Brink, seconded by Rob Kapteyn. Carried.

## **Meeting Administration:**

**Motion 20220721-03:** It was moved to "approve the agenda as modified" Moved by Kevin Miller seconded by Cal Voortman. Carried.

**Motion 20220721-04:** It was moved to "approve the minutes and synopsis of the previous meeting of June 16, 2022." Moved by John Maheu, seconded by Kevin Miller. Carried.

Action items arising from the meeting of June 16 2022:

**Motion 20220721-05:** *It was moved to acknowledge the mutual decision for Paul Geric's to step down as Elder effective June 26, 2020* Moved by Rob Kapteyn. Seconded by Kevin Miller. Carried.

## **Chairman's Comments:**

Canada Summer Jobs update: The CSJ assessment is complete, they supported the program but declined funding. Phil to advise the membership.

AGM wrap up comments: People seem pleased with the action taken. Positive comments were heard.

Elders Secretary – it was noted that with Paul Geric's departure from the board a new secretary needs to be appointed.

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**Motion 20220721-06:** It was moved that Tom Budge will take on the role of Secretary for the remainder of year. Moved by Ed Brink, seconded by Cal Voortman. Carried.

## **Prayer and Sharing Time**

The Elders spent time in prayer for our church family, our ministries and our finances.

## **Mortgage Elimination Update**

Calvin distributed minutes from the MEC prior to this meeting and provided a brief update. Current balance is \$1,154,000. Lisa and Calvin will be giving an update on Sunday.

## **Executive Pastor's Report:**

**Motion 20220721-07** It was moved to "accept the Executive Pastor's report as distributed". Moved by Rob Kapteyn, seconded by Kevin Millar. Carried.

- *Elders discussed Camps and 50<sup>th</sup> anniversary plans.*
- *Question asked regarding Organization Chart – Phil will discuss with Pastor Kris.*

## **Discussion on Letters to the Elders**

Rob Kapteyn provided an update on the follow up that has taken place. The Elders consider the matter to be closed.

## **Governance Matters**

- Rob provided an update regarding the constitutional changes from the past. Rob will provide an updated copy of the document to the Elders.
- Tom Budge provided an update on the Policy Reviews taking place

**Motion 20220721-08:** It was moved to approve three policies 1.17, Facility Rental Policy, 1.11 Benevolent Policy, 1.4 Missions Policy and to retire the Benevolent Directive. Moved by Tom Budge, seconded by John Maheu. Carried.

Tom provided a Technology update. Infrastructure and employee device updates are required. Tom provided preliminary costs to Kris Ullman and Ed Brink for 2023 budget planning.

**Elders Documents** – new shared file. No update as Pastor Kris was absent. Discussion regarding broader document storage took place. Phil will discuss with Pastor Kris.

## **Potential Elders for 2023**

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4 candidates were approached regarding letting their names stand for election for Elder for 2023 – 2025. The Elders discussed the outcome of those discussions.

## **Treasurer's Report:**

**Motion 22020721-09:** It was moved to accept the Financial Report provided. Moved by Ed Brink, seconded by Cal Voortman. Carried.

Discussion regarding giving took place.

Mortgage balance \$1,154,000. Interest rates increasing - currently 3.48%.

Ed has been discussing PCO Giving Module with Rick and Kris Ullman. Golf Tournament financials being discussed as well to ensure finances are managed appropriately.

## **Closing Prayer**

Kevin Miller closed the meeting in prayer.

**Motion 22020721-10:** It was moved to “adjourn the meeting”. Moved by Cal Voortman. Carried.

**Next Meeting:** August 18, 2022

## **Upcoming Events:**

QBM – Sept 18, 2022

Quarterly Elders and MT Prayer and Strategy Session – Sept 17