

# Internship Program

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## WHITE FLAG CHURCH

### DESCRIPTION

White Flag Church has created an Internship Program that engages students in meaningful work, allows them to pursue personal growth and gain ministry and/or nonprofit experience. Our program includes internships in various areas such as Kids and Student Ministry, Guest Experience/Customer Service, Communications and Special Projects & Events (see attached descriptions).

### PROGRAM DATES

The duration of the program will typically be as follows:

- Summer Internship: May-August
- Fall Internship: September- December
- Spring Internship: January-May

Internship program hours can be flexible to work with students' work and school schedules. The hours per week requirement is dependent on the individual internship but can be negotiable and flexible.

### COMPENSATION

All of the internship opportunities within our program are unpaid, but we are willing to work with college advisors and encourage students to pursue college credit during the internship.

### APPLICATIONS

Applications should be directed to the contact information listed on the individual internship opportunity.

# Guest Experience

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## WHITE FLAG CHURCH

### INTERNSHIP PROGRAM

This internship program is designed to develop young leaders who are interested in pursuing ministry or working with a non-profit organization as an occupation.

### ROLE DESCRIPTION

An opportunity to help create a memorable volunteer and guest experience at White Flag Church. An intern with Guest Experience will coordinate volunteers in multiple areas of Guest Experience, assist with special events and support the Guest Experience Director.

### RESPONSIBILITIES

- Work closely with the White Flag staff to serve and support volunteers and to deliver an excellent experience for volunteers and guests
- Maintain the Volunteer Lounge and ensure it is kept organized, clean and welcoming; prepare the environment before weekly services
- Manage Guest Experience inventories and supplies for volunteers
- Coordinate with new volunteers: assist with orientations, send all observation and welcome emails, communicate with leaders, and maintain guest and volunteer database
- Attend meetings to include but not limited to Intern Program meetings and White Flag staff meetings
- Execute various tasks and responsibilities which support the Guest Experience Director and other White Flag staff

### TO APPLY

Please send a resume and cover letter to Christy Wolf, Guest Experience Director at [christy@whiteflag.church](mailto:christy@whiteflag.church).